

JAY DARDENNE
SECRETARY OF STATE

STATE OF LOUISIANA
SECRETARY OF STATE



Commercial
(225) 925-4704
(225) 922-0435 Fax

Administrative Services
(225) 925-4704
(225) 925-4726 Fax

Uniform Commercial Code
(225) 922-1193
(225) 922-0452 Fax

**TRANSMITTAL INFORMATION
For All Business Filings**

Please indicate below the level of service requested, payment and contact information

☐

Routine

☐

Expedite \$30
24 hour processing

☐

Check or Money Order Enclosed

☐

Credit Card Number: _____

Expiration Date: _____

Business Name (List **exactly** as it appears in documents)

Name of person filing document (evidence of filing will be mailed to this person, at address below)

Address

City

State

Zip Code

Daytime phone number

Fax number

Email address

NOTE: Louisiana Law requires all Louisiana notaries to print or type their name and notary or bar roll number on the document.

Mailing Address: P. O. Box 94125, Baton Rouge, LA * 70804-9125
Office Location: 8585 Archives Ave., Baton Rouge, LA * 70809
Web Site Address: www.sos.louisiana.gov

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Secretary of State



NOTICE OF CHANGE OF MEMBER(S) AND/OR MANAGER(S)

Enclose \$25 Filing Fee
Domestic Limited Liability Company
Make remittance payable to
Secretary of State
Do Not Send Cash

Return to: Commercial Division
P. O. Box 94125
Baton Rouge, LA 70804-9125
Phone (225) 925-4704
Web Site: www.sos.louisiana.gov

Limited Liability Company Name:

REMOVAL OF MEMBERS AND/OR MANAGERS

Notice is hereby given that the above named limited liability company has authorized the removal of the following Members and Managers:

Name and Title

Name and Title

Name and Title

Name and Title

Name and Title

Name and Title

To be signed by a member or manager

Date

ADDITION OF MEMBERS AND/OR MANAGERS

Notice is hereby given that the above named limited liability company has authorized the addition of the following Members and Managers

Name and Title

Municipal Address

Name and Title

Municipal Address

Name and Title

Municipal Address

Name and Title

Municipal Address

To be signed by a manager or member

Date

INSTRUCTIONS

1. This form is to be used when an existing domestic limited liability company changes the Member(s) and/or Manager(s).
2. The Change of Member(s) and/or Manager(s) must be signed by a manager, if management of the limited liability company is vested in one or more managers, or by at least one member, if management of the limited liability company is reserved to the members.